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|  | **Renewable Energy, Energy Efficiency, Energy Security Programme** |
| **Ministry of Energy** |

**Annex № 1**

**REQUEST FOR TRAVEL SUPPORT**

**FUND FOR BILATERAL RELATIONS**

**RENEWABLE ENERGY, ENERGY EFFCIENCY, ENERGY SECURITY PROGRAMME**

|  |  |
| --- | --- |
| **Area of the Renewable Energy, Energy Efficiency, Energy Security Programme** | |
| Increasing of energy generation from renewable energy sources |  |
| Improving of energy efficiency in buildings, industry and municipalities |  |
| Increasing of expert capacity in the sphere of renewable energy, energy efficiency and energy management |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.** | | **Name of the Applicant:** | | | | |  | | | | | |
| **2.** | | **Legal Status** | | | | |  | | | | | |
| **3.** | | **Unified Identification Code (BULSTAT)** | | | | |  | | | | | |
| **4.** | | **Headquarter and Management Address** | | | | |  | | | | | |
| **5.** | | **Correspondence Address** | | | | |  | | | | | |
| **6.** | | **Contact Person** | | | | |  | | | | | |
| **7.** | | **Way of receiving information from the Programme Operator (PO)** | | | | | **Fax** | | **Courier [[1]](#footnote-1)** | **E-mail** | | |
| **8.** | | **Data under item 7** | | | | |  | | | | | |
| **9.** | | **Main business of the Applicant:** | | | | | | | | | | |
|  | | | | | | | | | | | |
| **10.** | **Purpose of the visit** (describe in details the initiatives, their justification, the number of participants and the place. Provide an invitation from the organiser of the event, including a programme/agenda of the meeting, period, etc.): | | | | | | | | | | |
|  | | | | | | | | | | | |
| **11.** | **Relevance to the bilateral cooperation objective, justification** (describe the objectives of the activities in relation to strengthening the bilateral cooperation and programme areas. How will the results of each of the activities shall contribute to strengthening the bilateral relations? How will the proposed activities contribute to achieving the objectives in a specific priority area?): | | | | | | | | | | |
|  | | | | | | | | | | | |
| **12.** | **Proposed travel dates:** | | | | | | | | | | |
| **13.** | **Financial Justification:** | | | | | | | | | | |
| **Type of expenditure** | | | **Currency**  **(EUR or BGN[[2]](#footnote-2))** | **Number of participants** | | | | **Unit price** | | | **Total** |
| 1. **Travel expenses per participant** | | |  |  | | | |  | | |  |
| 1. **Night/s accommodation for the travel period** | | |  |  | | | |  | | |  |
| 1. **Daily allowances for travel period** | | |  |  | | | |  | | |  |
| 1. **Participation fee** | | |  |  | | | |  | | |  |
| **14.** | **Total Budget (EUR):** | | | | |  | | | | | |
| **15.** | **Total Budget (BGN):** | | | | |  | | | | | |
| **16.** | **Size of the requested grant (EUR):** | | | | |  | | | | | |
| **17.** | **Size of the requested grant (BGN):** | | | | |  | | | | | |
| **18.** | **Expected results (e.g. signed letter of intent for partnership):** | | | | | | | | | | |
|  | | | | | | | | | | | |
| **19.** | **Attachments:** | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Signature and stamp:** | | | | | **Date:** | | | | | | |
|  | | | | |  | | | | | | |

1. In case that the courier option of receiving information from the PO is chosen in connection with the Request, the Applicant hereby agrees that the expenses for courier services will be covered by him. [↑](#footnote-ref-1)
2. At the fixed exchange rate of BNB for 1 Euro = 1.95583 BGN. [↑](#footnote-ref-2)